

Bradford District and Craven Health and Care Partnership Governance management guide

In 2019 the partnership agreed a [Strategic Partnering Agreement \(SPA\)](#) which sets out the key terms that the Partners will work together in a collaborative and integrated way on a Best for Bradford district and Craven basis. It describes an approach to shared decision making and how shared resources are committed. This agreement was updated in March 2023.

With the establishment of NHS West Yorkshire ICB's in July 2022 it's [constitution](#) and scheme of reservation and delegation ("SORD") create the framework for the ICB to delegate much decision-making authority and resources to committees of the ICB in our places – Bradford District and Craven, Calderdale, Kirklees, Leeds and Wakefield. Further details, including a copy of the SORD can be found in the [ICB's Governance Handbook](#). Bradford District and Craven Health and Care Partnership have also collated governance arrangements into the [partnership's governance handbook](#).

Decision making bodies

There are two decision making management for a -

- the **Bradford District and Craven Partnership Board** and
- the **Bradford District and Craven Partnership Leadership Executive**.

The partnership's governance arrangements changed from July 2022 and consist of a [Partnership Board](#) (place-committee which meets quarterly) and the Partnership Leadership Executive (which meets monthly).

The Partnership Board is supported by two assurance committees, the system quality committee and the system finance and performance committee; as well as two management forums, citizens voice forum and the clinical and professionals forum.

The Partnership Leadership Executive is supported in the delivery of the partnership strategy by five priorities, five enablers, the primary care strategy group and the closing the gap programme board. Due to the system-wide financial challenge a new management forum - closing the gap programme board - had been established to advise and make recommendations to the Partnership Leadership Executive and/or the Partnership Board on business cases (investment decisions and disinvestment decisions).

Partnership assurance is discharged via two assurance sub-committees

Each sub-committee supports the Partnership Board in the delivery of its strategic objectives by providing oversight and assurance, as follows:

- **System Finance & Performance Committee**

- Provides a collective focus on financial and performance outcomes it will provide oversight and assurance on
- development and delivery of a viable and sustainable place financial plan
- financial and operational robustness of business case proposals and impact on place partners
- performance of Bradford district and Craven health and care system in relation to operational plan delivery, the NHS oversight framework requirements and local standards, targets and priorities and
- management of risks affecting plan delivery

- **System Quality Committee**

- provide assurance to the partnership board of the quality, safety and effectiveness of services and the contribution services make to improving health outcomes for local people
- oversee and monitor delivery of the key statutory requirements relating to quality and patient safety
- receive assurance that the partnership identifies lessons learned from all sources, including incidents, never events, complaints and claims and ensure these are disseminated and acted embedded
- undertake such quality surveillance activity for commissioned services (as may be required by the West Yorkshire Quality Surveillance Group
- management of risks in respect of quality, safety risks and variance in performance

Further details for the Partnership Board, Partnership Leadership Executive, assurance sub-committees and management forums that support the partnership can be found in the [Partnership's Governance handbook](#).