Planning & Commissioning Forum Decision Flowchart Example – the Better Care Fund

This is a live example of the Better Care fund flowing through the governance structure for assurance and approval.

Guidance on the Better Care Fund is released from the Department of Health and Social Care in May 2023.

Step 1: options appraisal

Services are reviewed to capture current activity. Further discussions and intelligence helps to prioritise the areas of spend. This includes identifying our ambitions and addressing pressure areas

The guidance enables the Council and the ICB as Partners to prioritise collaborative working to use the funds in order to meet our statutory requirements

The service and contract reviews along with business intelligence helps to prioritise the key areas of spend

A report is taken to the PCF to share the guidance and Discuss the areas of spend.

Step 2: convene & work up

The PCF discuss the proposals and collaboratively set the ambitions for the BCF. This includes agreeing the areas of spend. A clear route of reporting to the PCF, PLE, PB and Health and Wellbeing Board.

Lead(s) and support team identification

The finance leads, business intelligence contacts and individual Area leads for each organisation are identified to support the working up process.

BCF plans are produced with negotiations between the LA and ICB Finance leads, Business intelligence teams and individual leads.

The directors of the LA and ICB sign off the draft BCF plans with the investment in key areas and the outcomes for the BCF plans are clearly defined.

The PCF agree a road map for assurance, scrutiny and decision

Step 3: assurance/scrutiny

The route for approval of the the better care fund will be mapped out ensuring that it is presented for assurance and scrutiny from the relevant boards.

Internal Assurance

Directors Management Team/
Partnership Leadership Team
Finance and Performance Committee

DMT every Wednesday

BCF plans are revised based on feedback and internal assurance. Plans are reviewed by the place lead and the LA director

Note the BCF Plans cannot be signed-off plan until approval decision has been made

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

West Yorkshire Health and Care Partnership

Bradford District and Craven Health and Care Partnership

ACTasONE

v6 24 February 2023

Planning & Commissioning Forum Decision Flowchart example – the Better Care Fund

This is a live example of the Better Care fund flowing through the governance structure for assurance and approval.

Step 4: decision

The BCF plans will be taken to the **PLE, PB and Wellbeing Board** for the approval decision to be made. This will be signed off by the place lead and the LA director. The **Partnership Board** will also be sighted on the report.

A report is produced to present the BCF plan to the Partnership Leadership Executive and the Partnership Board for formal approval

Decision making body

Partnership Leadership Executive (private)
All voting members

Partnership Board
Place lead and LA director

Health and Wellbeing Board (public)
Chair of HWB

The BCF plans are formally approved by the chair of the **Wellbeing Board**. The BCF plans will meet the national condition and is able to progress.

Step 5: ongoing monitoring

BCF plans will be mobilised and progress will be tracked as per the BCF metrics.

Continued monitoring will be implemented. The BCF Metrics help to determine the performance of services and ensures that the investments are achieving positive outcomes

There may well be further metrics beyond the BCF that tracks improvements and we may also have tracking of expenditure running in parallel as part of the monitoring of the BCF

Internal monitoring

PCF monitor the services following regular reviews.
For assurance which other groups/organisations are involved

External Transparency

Published by the **Health and Wellbeing Board** and the (this makes public the plan but doesn't provide ongoing monitoring of the BCF

Ongoing service:
Monitoring suggests that the investment is making a positive impact. Monitoring of this service is sustained

Exiting Service:
Service is not meeting requirements so an exit strategy is created.

City of BRADFORD METROPOLITAN DISTRICT COUNCIL

West Yorkshire Health and Care Partnership

Bradford District and Craven Health and Care Partnership

ACTasONE

V6 24 February 2023

Decision Flowchart example – Better Care Fund (BCF)

- **Step 1 options appraisal** – **guidance is released by the Department of Health and Social Care (DHSC) that sets out the national conditions for the better care fund**. Each organisation (as equal partners) consult with colleagues and take into consideration the key areas of area of spend. This is where different sources (statutory requirements, business intelligence and feedback) are used to make an informed decision on where to invest the BCF money. For 2023-25 we intend review all previous years BCF funding lines and to broaden inclusion to all areas of existing integration appropriate for inclusion as well as increasing the pool inline to facilitate our in-year ambitions
- **Step 2 convene and work up** – **BCF plans are worked up in the planning and commissioning forum (PCF).** The PCF will recognise BCF stakeholders and identify the partnership route for approval of the BCF plans. A partnership approach will be taken to secure BCF planning which meets the requirements for approval and delivery of the BCF plan and pooled budget for the Bradford district.
- **Step 3 assurance and scrutiny** – partnership assurance and feedback on the BCF plan via the BDC H&CP Finance and Performance Committee, Partnership Leadership Team (PLT) and Directors Management Team (DMT) for revisions will be made to the plan based on feedback.
- **Step 4 decision** – the BCF plan and submission will be finalised and taken to the PLE and the Partnership Board for formal approval decision by the LA Director and the Place lead. Then taken to the Bradford Wellbeing Board for approval by the Chair of the Wellbeing Board.
- **Step 5 ongoing monitoring** – BCF investments are internally and externally monitored by the planning and commissioning forum and the health and wellbeing board to promote transparency on the use of the funding. Different metrics are used to monitor the performance of services and periodic reporting from each service is delivered to the PCF. This is followed by an annual report which is taken to the PLE. Based on the performance, there are ongoing services or an exit plan.