

Bradford district Planning & Commissioning Forum Decision Flowchart

This flowchart coincides with the BD&C HCP Flowchart and has been designed as a guide for jointly commissioned services. The Planning and Commissioning Forum (PCF) is not a decision making group. Further information regarding the PCF can be found on the Terms Of Reference.

Step 1: options appraisal

Discussions are held which lead to an idea/proposal(s) for collaborative working.

Created from different sources e.g. commissioners (ICB or BMDC), care trusts, independent sector, VCS or partnership boards/forums.

The idea/proposal(s) for joint commissioned, integrated or pooled funding service goes through the prioritisation toolkit process.

NB: The prioritisation toolkit is designed around the BDC H&CP strategy and aligns to the 4p's: our people; our population; our place and our partnership.

Does the proposal address one of our priorities and enablers or is it aimed at addressing one or more statutory requirement

Apply the prioritisation framework or use an alternate prioritisation approach

As there is no new money, this factor requires consideration

Prioritised and ranked proposals set out within the prioritisation framework.

Any agreed proposal(s) has a lead assigned

Step 2: convene & work up

A matter is identified and a business case is drawn up in response to an identified need under the section 75 agreement or the better care fund.

Lead(s) and support team identification

The Planning & Commissioning Forum will be used to work up the business case proposal.

Work up proposal with relevant forum (s) and stakeholders (identify all stakeholders)

The lead(s) sign off the proposal / business case with intended outcomes clearly defined

Step 3: assurance/scrutiny

The lead(s) agree a road map for assurance, scrutiny and decision

At this stage the lead(s) will have mapped out the route to gaining proportionate assurance and independent scrutiny as appropriate to the matter / business case

Internal Assurance

Health and Wellbeing Directors Management Team
Quality Committee
Finance & Performance Committee
People Committee

External Scrutiny

Overview & Scrutiny (Over £2m)
Healthwatch
Public engagement / consultation

Revisions are made to the proposal based on feedback from assurance process

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